

Town of West Tisbury
Event Permit Application

Event Name: Courtney & Josh's Wedding Party
Location: Radio Farm, 844 State Rd., West Tisbury
Date: 10/10/26 Time: 4 pm - 10 pm
Organizer Name: Courtney Tan / Josh Campbell
Email: courtneytan@gmail.com / Jcampbell1d@hotmail.com
Phone: 508-560-0623 / 585-269-9827
Responsible Party During Event: Patricia Jew
Phone: 774-521-7087

Event Description:
Celebration (Post-ceremony) with family and friends. There will be music, burgers / hot dogs and beer / wine.

Expected Attendance (staff and guests total **cannot exceed 400**): up to 100

Admission Fee ☐ Y ☒ N

Food Service: ☒ Y ☐ N *If yes you will need permits from Board of Health - (if you plan to have a food truck please speak to the Town Administrator - they are generally not allowed)*

Beer/Wine: ☒ Y ☐ N *If yes you will need a 1 Day license*

Retail Sales: _____ Y ☒ N *If yes, please describe :*

Amplified Sound: ☒ Y _____ N

Tents? _____ Y ☒ N *If yes you will need permits from Building Department*

Parking Plan:

parking is available in
designated areas on-site

Please review the attached event request and sign below if your board/department has no concerns with the request. If you have concerns please contact the event coordinator and the Town Administrator to resolve those issues prior to submittal to the Selectmen for final approval.

Board of Health: _____
Date

Police Chief: _____
Date

Fire Chief: _____
Date

TriTown Ambulance: _____
Date

Zoning Enforcement: _____
Date

Board of Selectmen: _____
Date